CITYCO
MANCHESTER
EVENT & MEETING SPACES
CityCo, Manchester’s city centre management company, has a unique location right in the heart of Manchester.

We can cater for a range of meetings and events from 2 - 80. Whether it’s for a small conference, seminar or training session, pitch or presentation, celebration or away-day, bring your colleagues to a truly impressive, heritage venue.

Our event and meeting spaces are on the top floor of Lloyd’s House overlooking Manchester Town Hall. The building sits where Southmill Street meets Lloyd Street and extends along Lloyd Street and Jacksons Row.

The building has a fascinating history. Designed by the architectural practice of Speakman & Charlesworth in 1867, the site was originally for the Manchester Shipping Office and Packing Company Ltd. and was the city’s first purpose-built packing warehouse.

When the Manchester cotton trade was enjoying its last boom, the firm built some of the largest and most ambitious warehouses in Manchester. It owned and administered merchants’ warerooms and office space and supplied labour, machinery and space for loading, unloading, storing and packing within the same building.

Lloyd’s House is a unique, Mancunian venue. We look forward to welcoming you soon.
ROOMS FOR HIRE

THE SHIPPING OFFICE

A large room with heritage features, original pitched ceiling and bay window overlooking Manchester Town Hall.

THEATRE: PRESENTATION FACING TOWN HALL VIEW

CABARET: ROUND TABLES OF 10
THE COTTON ROOM
A board room with original heritage features.

BOARDROOM

A meeting room with original heritage features.

THE SORTING ROOM

BOARDROOM
### THE DETAILS

<table>
<thead>
<tr>
<th>Space for Hire</th>
<th>Theatre Capacity</th>
<th>Cabaret Capacity</th>
<th>Reception Capacity</th>
<th>Room Size</th>
<th>Full Day Rate* +VAT</th>
<th>Half Day Rate* +VAT</th>
<th>Hourly Rate* +VAT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>The Shipping Office</strong></td>
<td>80</td>
<td>60</td>
<td>80</td>
<td>1,130 SQFT</td>
<td>£800</td>
<td>£475</td>
<td>-</td>
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<tr>
<td><strong>The Cotton Room</strong></td>
<td>14</td>
<td>-</td>
<td>-</td>
<td>280 SQFT</td>
<td>£350</td>
<td>£175</td>
<td>£50</td>
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<td><strong>The Sorting Room</strong></td>
<td>12</td>
<td>-</td>
<td>-</td>
<td>190 SQFT</td>
<td>£350</td>
<td>£175</td>
<td>£50</td>
</tr>
</tbody>
</table>

*10% discount on prices for CityCo and Manchester BID Members.

### HIRES HOURS

- **Full Day:** 8.30am - 5.30pm
- **Half Day:** 8.30am - 12.30pm or 1.30pm - 5.30pm

### ALL HIRES INCLUDE

- Natural Daylight
- High Ceilings
- Heritage Features
- Event Furniture
- Flexible Layouts
- Free Wifi
- High-Spec AV
- Conference Calling
- Break-out Spaces (subject to availability)
- Complimentary serving of Tea, Coffee, Filtered Water and Biscuits
- Meeting Stationery

### CATERING

We can offer a range of catering options at additional cost, including classic British bites by our friends at Manchester’s famous Chop House Group.

[albertsquarechophouse.com](http://albertsquarechophouse.com)
Talk to us about your rooms needs and arrangements, bespoke requests and special rates.

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